

**ADMINISTRATIVE HEARING EXAMINER MEETING**  
**Minutes of the Friday, November 8, 2019 Meeting**  
**Carson City Community Development Conference Room A**  
**108 East Proctor Street, Room A, Carson City, Nevada**

An Administrative Hearing Examiner meeting was scheduled for 2:30 p.m. on Friday, November 8, 2019, in the Carson City Community Development Conference Room A, 108 East Proctor Street, Carson City, Nevada.

**PRESENT**

**APPLICANT:** Thomas Dake – Applicant, *KR-Carson & Appion, LLC*  
Mark Johnson – Applicant Representative, *Stanka Consulting, LTD*

**STAFF:** Hope Sullivan, Planning Manager – Administrative Hearing Officer  
Kathe Green, Assistant Planner  
Danielle Howard, Public Meetings Clerk

**NOTE:** A recording of these proceedings and any written comments or documentation provided to the recording secretary during the meeting are public record. These materials are on file in the Clerk-Recorder's Office, and available for review during regular business hours. The hearing materials are on file in the Planning Division, and are available for review during regular business hours.

**A. CALL TO ORDER**

Ms. Sullivan called the meeting to order at 2:30 p.m.

**B. MODIFICATION TO THE AGENDA – None**

**C. PUBLIC COMMENT – None**

**D. PUBLIC HEARING: ACTION ITEM**

**D-1 ADM-19-143 FOR POSSIBLE ACTION: CONTINUED DISCUSSION AND POSSIBLE ACTION REGARDING AN ADMINISTRATIVE PERMIT APPLICATION TO ALLOW A DRIVE-THROUGH WINDOW THAT FACES THE STREET OR FRONTAGE OF THE PROPERTY, FOR THE CONSTRUCTION OF A COFFEE SHOP, ON PROPERTY ZONED GENERAL COMMERCIAL LOCATED AT 211 APPION WAY, APN 009-268-02.**

Ms. Sullivan introduced the item, continued from the meeting of September 25, 2019, and Ms. Green noted that there were no changes to the Staff Report. Applicant representative Mark Johnson of Stanka Consulting, LTD acknowledged his agreement to the conditions of approval outlined in the Staff Report.

**ACTION: Ms. Sullivan approved ADM-19-143, a request for an Administrative Permit for a drive-thru lane and window to face a street and located at 211 Appion Way, APN 009-268-02 based on findings and subject to conditions of approval contained in the Staff Report, which is incorporated into the record.**

**E. PUBLIC COMMENT – None**

**F. ADJOURNMENT**

Ms. Sullivan adjourned the meeting at 2:33 p.m.

The Minutes of the November 8, 2019 Administrative Hearing Examiner meeting are respectfully submitted on this 18<sup>th</sup> day of November, 2019.

AUBREY ROWLATT, Clerk - Recorder

By: \_\_\_\_\_  
Danielle Howard, Public Meetings Clerk